

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 12, 2022

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Salute to the flag was done by all.

PUBLIC PORTION – CONSENT AGENDA ITEMS

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda Items.

Seeing none, the Public Portion for Consent Agenda Items was closed.

CLERK'S REPORT

In Mrs. Orlando's absence, Mrs. Mollineaux read the Clerk's Report:

- Transitioning with Ms. Hrebenak as Acting Clerk
- \$50K grant received from DCA for Recreation pole barn & tennis courts
- Planet Fitness – delayed opening due to construction delays
- IT Internet Security Upgrade – Mrs. Orlando is working with our IT company to update and will present quote to Committee
- Executive Session – three (3) personnel matters and one (1) contractual matter

FINANCE REPORT

Mrs. Mollineaux reported:

- Rollover of Edmunds is almost ready. Once completed, she will begin temporary budget and capital requests. Preliminary budget will be discussed in a few weeks.
- The second round of CARES Act money has been received. She will work on the formula for additional money, but is waiting for clarification of what's required.

EMPLOYEES' REPORTS

Mrs. Fascenelli reported:

- Free Town-Wide Shredding Event – she'd like to schedule it for October 15th, 8 – 11 am at the DPW garage, rain or shine. She checked with the DPW Supervisor who put it on his schedule.

ENGINEER'S REPORT

Mr. Quanme from Ferriero Engineering reported:

- Spoke about the church well and septic. Need direction from Committee to move forward.

- Stone wall separating building and cemetery – falling down, not part of project. Cost to repair is \$70K. Wall is cabled and doesn't have to be done now.
- Mr. Quanme asked that everything on his list be addressed.
- Stormwater should be addressed before it goes out to bid.
- Recommend Soil Conservation Certification before it goes out to bid.
- Discussed the suggestions from Ferriero Engineering that came from E&LP.
- Mrs. Mora Dillon asked that Michael Margules from Eclectic Architecture come to the January 26, 2022 meeting to explain interior plans and the retaining wall.

Mrs. Mora Dillon made a motion to approval the septic design, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

- Elizabethtown Gas is going to do a major expansion on a transmission line on Janes Chapel Road to fix a problem in the Lake Mohawk area. No services will be run off it. Will start to get permits in April with the County, applied in April for Mansfield permits which were approved. More escrow is needed. There is a concern they will be doing a section that we will be doing.
- Pre-Construction Meeting for Janes Chapel Road – Wednesday, January 19, 2022 at 1 pm. Timeline for the job is April – September. Gas company will be there to discuss.
- Mr. Quanme is working on costs of the survey and descriptions for vacation of Highview Terrace.
- Recreation Building – Estimate from Dutchmen is \$80 – 85K with alternate for insulation of \$30 – 35K.

CONSENT AGENDA

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, a vacancy exists in the Police Department of the Township of Mansfield; and
WHEREAS, interviews have been conducted and it has been determined that Zachary Cregar is the candidate most suited for this position; and

WHEREAS, Chief Michael Reilly has recommended that Zachary Cregar be appointed as Full Time Class 2 Officer within the Mansfield Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren, State of New Jersey, that Zachary Cregar is hereby appointed as Full Time Class 2 Officer, effective February 1, 2022.

BE IT FURTHER RESOLVED, that on May 1, 2022, Zachary Cregar will be appointed to Full Time Step 1 Police Officer in the Mansfield Township Police Department.

BE IT FURTHER RESOLVED, that Officer Cregar shall be entitled to the salary and benefits in accordance with the current PBA Contract effective May 1, 2022.

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, Ordinance Numbers 2020-14, 2021-15 and 2021-20 establishes the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2022, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>ADDITIONAL SALARY</u>
Joseph Watters	Mayor	\$ 600.00
Glenn D. McGuinness	Deputy Mayor	\$ 259.00

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, the Township Committee (“Committee”) of the Township of Mansfield (“Township”) finds and declares that Jeffrey C Gilbert (“Employee”) is an employee of the Mansfield Township Police Department; and

WHEREAS, the Committee further finds and declares that the Employee will be out of work on paid leave as of December 1, 2021; and

WHEREAS, the Committee further finds and declares that the Employee has leave days accrued that could be used for salary compensation during the duration of his paid leave;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby grant paid leave to Township Employee, Jeffrey C Gilbert, during the period of December 1, 2021 through January 17, 2022; and

BE IT FURTHER RESOLVED that the Acting Township Clerk be and is hereby directed to formally notify the Police and Firemen’s Retirement System of said status and to cause the same to be included in the records maintained for said employee.

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, the Township of Mansfield has a continuing need for a Chief Financial Officer; and
WHEREAS, the Borough of Bloomingdale is available to assist the Township of Mansfield with performance and provision of the requirements of the Chief Financial Officer position per statutes and guidelines; and
WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) empowers the Borough of Bloomingdale and the Township of Mansfield to enter into such an agreement;
WHEREAS, accordingly the Borough of Bloomingdale and the Township of Mansfield desire to enter into this Interlocal Shared Services Agreement through which the Borough CFO shall serve as Chief Financial Officer for the Borough of Bloomingdale and the Township of Mansfield;
NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute an Interlocal Shared Services Agreement with the Borough of Bloomingdale, Passaic County for the Chief Financial Officer Services.

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, the Township of Mansfield (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Local Unit that Monica Orlando is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2022**; and

BE IT FURTHER RESOLVED that James Michael MacDonough is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2022**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

WHEREAS, on December 7, 2021, the Township of Mansfield (the "Township") received 1 bid for the Recreation Pole Building Project; and

WHEREAS, the bid is over the estimated cost by the Township;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield that the appropriate municipal officials be and are hereby authorized to reject the bid received and readvertise a bid request for the Recreation Pole Building.

Mrs. Mora Dillon made a motion to approve Resolutions 2022-37 – 2022-42, December 22, 2021 Regular Session Minutes, January 1, 2022 Re-Organization Meeting Minutes, and amend to approve the Executive Session Minutes from December 22, 2021, which was seconded by Mr. Hayes.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for comments.

Bob Czsakos, Weichert Realty, submitted an OPRA Request and found that Ordinance 2016-12 was not filed with the County regarding abandoning Park Row. Mr. Lavery and Mrs. Orlando will look into it.

Mayor Watters asked for further comment from the public; seeing none, the public portion was closed.

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session at 8:16 pm.

Mr. Hayes made a motion to go into Executive Session at 8:16 pm, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery stated the Executive Session discussion will include:

- OPRA litigation
- Three (3) personnel matters
- One (1) contractual matter

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 8:59 pm.

Mr. Hayes made a motion to return to Regular Session, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery announced the return from Executive Session at 8:59 pm where they discussed:

- OPRA litigation
- Three (3) personnel matters
- One (1) contractual matter
- One (1) contractual matter dealing with a shared service with Hackettstown

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery suggested a motion to authorize a Rice Notice that was discussed in Executive Session.

Mr. Hayes made a motion to authorize the Rice Notice discussed in Executive Session, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery suggested a motion to authorize the settlement discussed in Executive Session.

Mr. Hayes made a motion to authorize the settlement discussed in Executive Session, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to adjourn at 9:02 pm.

Respectfully submitted,

Illena Raffaele
Deputy Clerk